

HULMEVILLE BOROUGH COUNCIL
Meeting Minutes
January 2, 2018

The regular monthly meeting of the Hulmeville Borough Council was held on the above date at the Borough Hall, 321 Main Street.

Councilmember's Present

Thomas Wheeler, President
Dan Mandolesi, Vice President
Judy Coleman
Dan Mandolesi.
Doug Edge
Nick Lodise
Mallory Menta
Doug Harris
Sarah Omietanski, Jr. Council

Staff in Attendance

Solicitor Robert DeBias
Authority Chair Jim Clark
Secretary Dorothy Omietanski
Treasurer Diane McKairnes
Mayor Debbie Mahon
Police Chief Bob Juno
Fire Marshal Bill Wheeler

Councilmember's Absent: none

Staff Absent: Water & Sewer Clerk Pat Slater

Guests in Attendance: Henry Nagel, Sharon Harger, Ray Mahon, Becky Harger, Dave Harris, Arden Galvelis, Todd Galvelis, Rachel Gehret, Berne Whelan, Lynn Whelan, Debbie Schaffer, Jane Davison Barton, Ted Galvelis, Gregory Galvelis, Robin Fye, Carol Galvelis, Ethel Pizzullo, Mike Cipalook, Heather Nicholas, Thomas Nicholas, Madison Galvelis, Kurt Ludwig, Ron Robbins, Nancy Wheeler, Dorren Galvelis, Emily Galvelis, Ken Lynn, Michelle Mandolesi, Trisha Boyle, Thomas Boyle, Paige Johnson, Olivia Johnson, Kreshen Johnson, Tyler Galvelis, Kamalini Ghosh, Trish Wheeler and Tina Davis.

Swearing In of Mayor: Judge Baranoski was present to swear in Debbie Mahon as Mayor of Hulmeville Borough

Call to Order: Mayor Mahon called the organizational meeting to order at 7:40pm; all those present joined in the Pledge of Allegiance.

Swear in Elected Councilmembers and Tax Collector: Mayor Mahon swore in Nick Lodise, Mallory Menta, Judy Coleman and Nancy Mitchell as re-elected councilmembers and tax collector.

Reorganization of Council:

- **Motion made by Mr. Mandolesi seconded by Mr. Lodise to nominate Mr. Wheeler to position of council president; Motion passed with all in favor 5-0-0.**
- **Motion made by Mr. Wheeler seconded by Mr. Lodise to nominate Mr. Mandolesi to position of council vice president; Motion passed with all in favor 5-0-0.**

Mayor Turned the Meeting Over to President:

Councilmember Resignation: Mr. Wheeler read the resignation of Ms. Mahon as council member.

- Motion made by Mr. Mandolesi seconded by Ms. Coleman to accept the resignation of Ms. Mahon; Motion passed with all in favor 5-0-0.
- Motion made by Mr. Mandolesi seconded by Ms. Coleman to fill the open seat on council with Doug Harris; Motion passed with all in favor 5-0-0.

Swearing in New Councilmembers: Mayor Mahon swore in Doug Edge and Doug Harris as new council members.

Minutes:

Motion made by Ms. Coleman seconded by Mr. Lodise to approve the minutes of November 6 & 21, 2017; Motion passed with all in favor 7-0-0.

Motion made by Mr. Mandolesi and seconded by Ms. Coleman to approve the minutes of December 4 & 19, 2017; Motion passed with all in favor 7-0-0.

Review of Positions and Reappointments:

The following positions are reappointed:

1. Police Chief – Robert Juno
2. Solicitor – Robert DeBias
3. Secretary – Dorothy Omietanski
4. Treasurer – Diane McKairnes
5. W&S Clerk – Patricia Slater
6. Zoning Officer – Debra Juno
7. Borough Engineer – Pickering Corts
8. Building Inspector – Building Inspector Underwriters
9. Paper of Record – Bucks County Courier Times
10. W&S Engineer – Glace Associates, Inc

Motion made by Mr. Mandolesi seconded by Mr. Lodise to accept the slate for 2018; Motion passed with all in favor 7-0-0.

1. Fire Marshall EMC – William Wheeler
2. Borough EMC - William Wheeler
3. Meter Reader – Sheri Wheeler

Motion made by Mr. Mandolesi seconded by Mr. Harris to accept the slate for 2018; Motion passed with all in favor 6-0-1. Note Mr. Wheeler abstained from voting due to his relationship with Bill Wheeler and Sheri Wheeler.

Motion made by Mr. Mandolesi seconded by Ms. Menta to appoint Mr. Lodise President Pro-tem; Motion passed with all in favor 7-0-0.

Motion made by Mr. Harris seconded by Mr. Lodise to appoint David Harris as Chair of Vacancy Board; Motion passed with all in favor 7-0-0.

The following committees are reappointed:

1. Zoning Hearing Board – Rodger Hedeman – 2020
2. Zoning Hearing Board – Joe Coleman - 2018

Motion made by Ms. Coleman seconded by Mr. Edge to appoint Rodger Hedeman to a 3-year term for Zoning Hearing Board and Joe Coleman to a 1-year term for Zoning Hearing Board; Motion passed with all in favor 7-0-0.

3. Planning Commission – Doug Edge - 2021

Motion made by Mr. Lodise seconded by Mr. Mandolesi to appoint Doug Edge to a 3-year term for Planning Commission; Motion passed with all in favor 7-0-0.

4. Recreation Board – Brit Bartlet – 2022

Motion made by Mr. Mandolesi seconded by Mr. Edge to appoint Brit Bartlet to a 5-year term for Recreation Board; Motion passed with all in favor 7-0-0.

A new storm water committee has been formed and regular meeting will be held. The committee includes Ms. Menta, Chair, Ms. Juno, Flood Plain Administrator and Mr. Lynn. The committee is still in need of one more council member.

Public Comment:

- Use of Courier Times – Ms. Boyle expressed her opinion that using newspapers as the means of communication is outdated and a waste of money, and wondered if there would be any change to the choice of paper of record. Tina Davis, who was present for the meeting, explained that there is a bill pending to address this matter, however it has not come up for vote.
- Tax Collector Request – Nancy Wheeler would like to request that before residents' mail in their tax payments please put a phone number where you can be reached should there be a problem. Ms. Wheeler is having a very difficult time reaching people for questions and having a contact number would be very helpful.

Police Report:

- Mayor Mahon read the report for the month of December 2017: 12 Incidents, 23 Traffic, 3 Parking, 0 Accidents, 6 Assists, 0 Summary, 0 Criminal, 8 District Court, 0 County Court, 1 EMS, for total hours worked: 219, Total Salary \$4,921.25.

- Police Committee – The police committee will now include Ms. Menta, Mr. Lodise and Mr. Wheeler. The meetings will take place the Sunday before the scheduled monthly meeting.
- Thanking Chief Juno – Mr. Mandolesi wanted to thank Chief Juno for his assistance with the road work. Everything went very smoothly.

Jr Council Member: no questions

Water and Sewer:

- Act 537 Updates –DEP approved Hulmeville’s Act 537 plan.

Motion made by Ms. Menta seconded by Mr. Lodise to pay a bill for \$135 to Munibilling; Motion passed with all in favor 7-0-0.

- Mr. Clark’s Resignation – Jim Clark submitted his resignation to the Authority. On behalf of council Mr. Lodise expressed his sincere gratitude to Mr. Clark for all that he has done during his time as the Water Authority Chair. His work is greatly appreciated.

Solicitor Report:

Motion made by Mr. Lodise seconded by Ms. Coleman to appoint Mr. Mandolesi and Mr. Wheeler as authorized signers for all documentation for RDA; Motion passed with all in favor 7-0-0.

Motion made by Mr. Edge seconded by Mr. Lodise to accept the municipal grant program contract awarded by the RDA for \$47,620.00 for LED lights; Motion passed with all in favor 7-0-0.

Motion made by Mr. Lodise seconded by Mr. Edge to authorize the president and secretary to sign the contract for the municipal grant program for LED Street Lights Project; Motion passed with all in favor 7-0-0.

Motion made by Mr. Lodise seconded by Mr. Mandolesi to accept the Municipal Grant Program contract awarded by the RDA for \$175,000 for William Penn Fire Company Breathing apparatus; Motion passed with all in favor 7-0-0.

Motion made by Mr. Edge seconded by Mr. Lodise to authorize the president and secretary to sign the contract for the Municipal Grant Program for William Penn Fire Company Breathing Apparatus; Motion passed with all in favor 7-0-0.

MS4:

- Winter News Letter – The winter 2017-2018 newsletter will be mailed out next week.

TMDL / BMP's: Permit year 2018-2022

- TMDL No1: encouraged riparian forest buffers for all residents along the creek
- TMDL No 2: conduct site inspections to encourage storm water control measures
- TMDL No 3: installation of 2 deciduous trees in open space or within the borough proper
- TMDL No 4: reduce infiltration
- TMDL No 5: modify basins for increased infiltration reduction
- TMDL No 7: encouraged home owners to install rain barrels
- TMDL No 8: additional provisions:
 - Continued with the 4 leaf pick-ups through the fall/winter season
 - Sump Pump inspection enforcement

Floodplain:

- For all residents in and out of floodplain, contact information is being added to the newsletter to assist residents and business owners on practices during weather events.

Storm Water:

Ms. Mahon is requesting updates for any new residents that have moved into our town as storm water affects us all and not just those that live in floodplain. Ms. Mahon asked the tax collector if she could send updates when she receives information of a new homeowner. Ms. Wheeler requested a reminder email be sent to her from time to time reminding her of Ms. Mahon's request. Sheri Wheeler suggested the committee also reach out to Pat Slater who is also alerted to new residents.

Finance: no report

Streets:

Motion made by Mr. Mandolesi seconded by Ms. Menta to pay CVA \$17,500 out of the Liquid Fuels Highway Aid account for the Main Street culvert repairs; Motion passed with all in favor 7-0-0.

Zoning: no report

Fire Marshal:

- Emergency Operation Plan – Mr. Wheeler will have an updated plan to present at the February meeting.
- Emails – Mr. Wheeler assigned email addresses for Ms. Omietanski, Jr. Council, Mr. Edge and Mr. Harris. He also distributed directions and policies for email usage.
- Mr. DeBias reminded council that you are to never use personal email addresses for borough business and never reply to all when responding back to an email sent to all council members.

Trash: No report

Streets:

- Middletown Township – Mr. Wheeler told council that Middletown Township has agreed to clear snow in the Borough anytime needed with 2 days’ notice. Middletown has cleared the snow for the borough during the past three snow events, and they have done a good job. They charge \$125/hour plus salt which is \$50 per ton. Mr. Wheeler proposed to council that the borough signs an agreement with Middletown in case the borough should need someone in the future to clear snow.

Motion made by Mr. Lodise seconded by Mr. Mandolesi to authorize Mr. Wheeler to enter into an inter-governmental agreement with Middletown Township for snow and ice removal from Borough streets; Motion passed with all in favor 7-0-0.

- Bradford Tree Service – Mr. DeBias checked Mr. Ciarlante’s references and they were very positive. All references were for clearing parking lots, however they felt Mr. Ciarlante would be able to handle clearing roads.

Motion made by Mr. Mandolesi seconded by Mr. Lodise to enter into a one-year contract with Michael Ciarlante for snow and ice removal from Borough streets on the basis of his bid; Motion passed with all in favor 7-0-0.

Lights: No report

Mayor: no report

Personnel: no report

Treasurer’s Report: Treasurer’s Report of January 2, 2018 was made available for inspection:

- **General Fund Checking** Balance as of December 1, 2017: \$ 90,192.33
Expenses Totaled: \$ - 26,609.94
Income Totaled: \$ 7,401.54
General Fund Checking Balance as of December 31, 2017: **\$ 68,986.93**
- **Sewer Fund Checking** Balance as of December 1, 2017: \$ 86,766.35
Expenses Totaled: \$ -22,964.67
Income Totaled: \$ 5,036.06
Sewer Fund Checking Balance as of December 31, 2017: **\$ 68,837.74**
- **Sewer Fund PLGIT** Balance as of November 1, 2017: \$ 398,985.43
Interest \$ 278.18
Deposit \$ 0
Expense \$ 0
Sewer Fund PLGIT Balance as of October 30, 2017: **\$ 399,263.61**

· Highway Aid PLGIT Balance as of November 1, 2017:	\$ 46,354.80
Interest	\$ 32.31
Deposit	\$ 0
Expenses	\$ 29.02
Highway Aid PLGIT Balance as of November 30, 2017:	\$ 46,358.06
· General Fund PLGIT Balance as of November 1, 2017:	\$ 55,464.68
Interest	\$ 38.67
Deposits	\$ 0
Expenses Total:	\$ 0
General Fund PLGIT Balance as of November 30, 2017:	\$ 55,503.35

Bills: A copy of the bill list dated January 2, 2018 was provided to Council, and offered for review by the public. Ms. McKairnes added one bill: Republic Services \$8,780.25.

· General Fund beginning balance as of December 18, 2017:	\$ 81,575.49
ending balance as of January 2, 2018:	\$ 54,468.15
· Sewer & Water beginning balance as of December 29, 2017:	\$ 70,251.27
ending balance as of January 5, 2018:	\$ 47,312.32

A motion made by Mr. Mandolesi seconded by Ms. Lodise, and carried unanimously to approve the bill list dated January 2, 2018; motion carries 7-0-0.

Correspondence: none

Old Business:

- 907 Walnut St – Mr. Mandolesi informed council that a realtor asked if it was ok to list the house on 907 Walnut St as a duplex and he told her that would be fine.

The meeting was adjourned at 8:45 pm; motion made by Mr. Mandolesi seconded by Ms. Lodise.

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Respectfully Submitted

Dorothy Omietanski,
Hulmeville Borough Secretary